

Verdict Checklist¹

Confirm jury has reached verdict.

Have foreperson stand.

Read verdict - judicial aide or judge inquires.

Have bailiff take verdict form.

Confirm verdict form consistent with verdict announced.

Confirm unanimous verdict.

Poll?

Accept verdict.

Dismiss jury.

Preserve jury questions and any written jury instructions.

Destroy juror notes.

Direct entry of judgment.

Attorneys take exhibits and sign for them.

¹ See the Michigan Judicial Institute's [Civil Proceedings Benchbook](#), for information on civil procedure.

